

R156. Commerce, Occupational and Professional Licensing.

R156-60d. Substance Abuse Counselor Act Rules.

R156-60d-101. Title.

These rules are known as the "Substance Abuse Counselor Act Rules."

R156-60d-102. Definitions.

In addition to the definitions in Title 58, Chapters 1 and 60, as used in Title 58, Chapters 1 and 60 or these rules:

- (1) "Formal classroom education" as used in Subsection R156-60d-302a(4), includes workshops, seminars, institutes, and college/university work.
- (2) "ICRC/AODA, Inc." means the International Certification and Reciprocity Consortium/Alcohol and Other Drug Abuse, Inc.
- (3) "NAADAC" means the National Association of Alcohol and Drug Abuse Counselors.
- (4) "Qualified continuing education" means continuing education that meets the standards set forth in Section R156-60d-304.
- (5) "Unprofessional conduct," as defined in Title 58 Chapters 1 and 60, is further defined, in accordance with Subsection 58-1-203(5), in Section R156-60d-502.

R156-60d-103. Authority - Purpose.

These rules are adopted by the division under the authority of Subsection 58-1-106(1) to enable the division to administer Title 58, Chapter 60, Part 5.

R156-60d-104. Organization - Relationship to Rule R156-1.

The organization of this rule and its relationship to Rule R156-1 is as described in Section R156-1-107.

R156-60d-302a. Qualifications for Licensure - Education Requirements.

In accordance with Sections 58-60-505 and 58-60-506, the standards for the education requirements are established as follows:

- (1) The institution of higher education set forth in Subsections 58-60-505(1)(d)(i) and 58-60-506(1)(d)(i) shall be accredited by a regional institutional accrediting body identified in the "Accredited Institutions of Postsecondary Education", 1996-97 edition, published for the Commission of Recognition of Postsecondary Accreditation of the American Council on Education.
- (2) The substance abuse counselor program set forth in Subsections 58-60-505(1)(d)(i)(A) and 58-60-506(1)(d)(i)(A) shall include:
 - (a) a major in alcohol and other drug abuse counseling; and
 - (b) a minimum of 300 clock hours of supervised field work practicum.
- (3) Any baccalaureate or graduate degree in a behavior science field will satisfy the educational requirement set forth in Subsections 58-60-505(1)(d)(i)(B) and 58-60-506(1)(d)(i)(B).
- (4) The 300 hours of addiction counseling specific training set forth in Subsection 58-60-506(1)(d)(ii)(B) is defined as formal classroom education emphasizing alcohol and other drug addictions related to the practice of substance abuse counseling consisting of:
 - (a) a minimum of 18 hours in professional ethics and responsibilities; and
 - (b) a minimum of ten clock hours of training in each of the areas of practice as defined in Subsection 58-60-502(6)(a).

R156-60d-302b. Qualifications for Licensure - Experience Requirements.

- (1) In accordance with Subsections 58-60-505(1)(d)(i)(B) and 506(1)(d)(i)(B), the 4,000 hours of supervised qualifying experience shall:
 - (a) be 4,000 clock hours of experience providing substance abuse counseling services as defined in Subsection 58-60-502(6);
 - (b) consist of a minimum of 300 clock hours of addiction counseling specific training in a formal classroom education setting, emphasizing alcohol and other drug addictions related to the practice of substance abuse counseling, completed at the beginning of the supervised experience period; and include:

- (i) a minimum of 18 hours in professional ethics and responsibilities; and
 - (ii) a minimum of ten clock hours of training in each of the areas of practice as defined in Subsection 58-60-502(6)(a);
 - (c) be completed in an approved agency as defined in Subsection 58-60-502(1);
 - (d) be supervised at a ratio of one hour of face-to-face direct supervision for every 20 hours of substance abuse counseling services provided by a supervisor who shall:
 - (i) be licensed as either a substance abuse counselor or a mental health therapist;
 - (ii) possess a certified clinical supervisor (CCS) credential, or have completed a minimum of 10,000 hours of experience in substance abuse, or if the supervised experience is completed on or after July 1, 2000, then the supervisor must possess a CCS credential or have completed at least 4,000 hours of licensed experience providing substance abuse counseling services; and
 - (e) be completed only when a licensed substance abuse counselor or mental health therapist is at the site where the supervised experience is occurring.
- (2) In accordance with Subsection 58-60-506(1)(d)(ii)(C), the supervised experience shall:
- (a) be 6,000 clock hours of experience providing substance abuse counseling services as defined in Subsection 58-60-502(6);
 - (b) be completed in an approved agency as defined in Subsection 58-60-502(1);
 - (c) be supervised at a ratio of one hour of face-to-face direct supervision for every 20 hours of substance abuse counseling services provided by a supervisor who shall:
 - (i) be licensed as either a substance abuse counselor or a mental health therapist;
 - (ii) possess a certified clinical supervisor (CCS) credential, or have completed a minimum of 10,000 hours of experience in substance abuse, or if the supervised experience is completed on or after July 1, 2000, then the supervisor must possess a CCS credential or have completed at least 4,000 hours of licensed experience providing substance abuse counseling services;
 - (d) be completed only when a licensed substance abuse counselor or mental health therapist is at the site where the supervised experience is occurring; and
 - (e) include a 300 clock hour supervised practicum experience which focuses on skill development and integration of knowledge and shall:
 - (i) be completed in an approved agency as defined in Subsection 58-60-502(1);
 - (ii) be supervised at a ratio of one hour of face-to-face direct supervision for every ten hours of substance abuse counseling services provided by a supervisor who shall:
 - (A) be licensed as either a substance abuse counselor or a mental health therapist;
 - (B) possess a certified clinical supervisor (CCS) credential, or have completed a minimum of 10,000 hours of experience in substance abuse, or if the supervised experience is completed on or after July 1, 2000, then the supervisor must possess a CCS credential or have completed at least 4,000 hours of licensed experience providing substance abuse counseling services;
 - (iii) consist of a minimum of ten clock hours of experience in each of the area of practice as defined in Subsection 58-60-502(6)(a); and
 - (iv) be completed only when a licensed substance abuse counselor or mental health therapist is at the site where the supervised experience is occurring.

R156-60d-302c. Qualifications for Licensure - Examination Requirements.

In accordance with Subsections 58-60-505(1)(e) and 58-60-506(1)(e), the examinations required for licensure are the following:

- (1) the written International Certification Examination for Alcohol and Drug Counselors of the ICRC/AODA, Inc., with a minimum criterion score as set by ICRC/AODA, Inc; or
- (2) current certification by the ICRC/AODA, Inc. as an international certified alcohol and drug counselor (ICADC), if applying for licensure prior to July 1, 1998.

R156-60d-303. Renewal Cycle - Procedures.

- (1) In accordance with Subsection 58-1-308(1), the renewal date for the two-year renewal cycle applicable to licensees under Title 58, Chapter 60, Part 5 is established by

rule in Section R156-1-308.

(2) Renewal procedures shall be in accordance with Section R156-1-308.

R156-60d-304. Continuing Education.

(1) In accordance with Section 58-60-105, there is created a continuing education requirement as a condition for renewal or reinstatement of licenses issued under Title 58, Chapter 60, Part 5.

(2) Continuing education shall consist of 40 hours of qualified continuing professional education directly related to the licensee's professional practice in each preceding two year period of licensure or expiration of licensure. At least six of the 40 required hours, must be in the area of professional ethics and responsibilities.

(3) The required number of hours of professional education for an individual who first becomes licensed during the two year period shall be decreased in a pro rata amount equal to any part of that two year period preceding the date on which that individual first became licensed.

(4) The standards for qualified continuing professional education shall include:

(a) a clear statement of purpose and defined objective for the educational program directly related to the practice of a substance abuse counselor;

(b) documented relevance to the licensee's professional practice;

(c) a competent, well-organized, and sequential presentation consistent with the stated purpose and objective of the program;

(d) preparation and presentation by individuals who are qualified by education, training, and experience; and

(e) a competent method of registration of individuals who actually completed the professional education program and records of that registration completion available for review.

(5) Credit for professional education shall be recognized in accordance with the following:

(a) unlimited hours shall be recognized for professional education completed in blocks of time of not less than 50 minutes in formally established classroom courses, seminars, conferences, workshops, institutes, or in services;

(b) a maximum of ten hours per two year period may be recognized for teaching in a college or university, or teaching qualified continuing professional education courses in the field of substance abuse; and

(c) a maximum of six hours per two year period may be recognized for clinical readings directly related to practice as a substance abuse counselor.

(6) A licensee shall be responsible for maintaining competent records of completed qualified professional education for a period of four years after close of the two year period to which the records pertain. It is the responsibility of the licensee to maintain such information with respect to qualified professional education to demonstrate it meets the requirements under this section.

(7) A licensee who documents he is engaged in full time activities or is subjected to circumstances which prevent that licensee from meeting the continuing professional education requirements established under this section may be excused from the requirement for a period of up to five years. However, it is the responsibility of the licensee to document the reasons and justify why the requirement could not be met.

R156-60d-307. License Reinstatement - Requirements.

In accordance with Subsection R156-1-308e(3)(b), an applicant for reinstatement of a license after two years following expiration of that license shall demonstrate competency by:

(1) meeting with the board upon request for the purpose of evaluating the applicant's current ability to engage safely and competently in practice as a substance abuse counselor and to make a determination of any additional education, experience or examination requirements which will be required before reinstatement;

(2) passing the written International Certification Examination for Alcohol and Drug Counselors of the ICRC/AODA, Inc. if it is determined by the board that current taking and passing of the examination is necessary to demonstrate the applicant's ability

to engage safely and competently in practice as a substance abuse counselor; and

(3) completing at least 40 hours of professional education in subjects determined by the board as necessary to ensure the applicant's ability to engage safely and competently in practice as a substance abuse counselor.

R156-60d-502. Unprofessional Conduct.

"Unprofessional conduct" includes any violation of any provision of the "Ethical Standards of Alcoholism and Drug Abuse Counselors" established by the NAADAC, May 20, 1995 edition, which is hereby incorporated by reference.

KEY: licensing, substance abuse counselors*

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**SUBSTANCE ABUSE COUNSELOR
ACT RULES**

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